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**Network**

This is where you scan to collect attendee details - a fantastic lead generation tool.

**TO CONNECT**

1. Select **Network** to find the scanning feature
2. All delegates have a QR code printed on their **badges** that can be scanned by the app. Alternatively you can exchange handshake codes.

**Remember:** You must accept all pending requests before they will appear in your contacts list!

**Business Connect**

This has all of your **Business Connect** meetings and schedule. Ensure you scan the badge of everyone you meet!

**Play**

You can access the **leaderboard, polls and video content** here. The more you interact with the app, the more points you gain!

**Agenda**

Please see the agenda for all accurate times, rooms and session synopsis. Take a look at the agenda ahead of time to decide which breakout sessions you are most interested in!

**Connection Requests**

Once a barcode/handshake code has been exchanged, you must accept before contact information is received.

**Pending Invitations**

People who have scanned your barcode but are awaiting your connection request will show in your contacts a ‘pending requests’

**Exporting Contact List**

To receive all your connections at the close of the event:
1. Go into Networking > Contacts
2. Press the red button that says ‘Email me my contacts’
3. An email will be sent directly to your inbox